

«Title» «Surname»«Home\_Email»  
«Apartment»  
«HouseName»«HouseNumber» «Street»  
«Town»  
«Postcode»

Dear «Title» «Surname»

Following on from the Principal's letter in June we have a new convenient way for you to **access, review and request changes** to the data held on you and your children direct from your phone as well as see key term dates.

From September, you'll be able to access our new parent app and website at your own convenience via a smartphone, tablet or PC – anytime, anywhere.

What will you find in SIMS Parent:

- School term, inset dates and contact details available at the click of a button
- Access to update your contact details, so we always have the most up-to-date information in case of emergency
- If you have more than one child at school, you'll have access this information for all your children, from the same app.

### **Getting started with the SIMS Parent**

1. We will be sending you an activation email to «Home\_Email». simply click on the link from your tablet, PC or smartphone to activate your account. If this is not your email please let us know by returning the slip below.
2. You can then login using your normal **Facebook, Twitter, Google** or **Microsoft** username and password.
3. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for **SIMS Parent**.
4. From a PC or Windows phone, login online at [www.sims-parent.co.uk](http://www.sims-parent.co.uk)

You can also follow this link to our website where there is further guidance and links to the different platforms to access the Parent App.

You can also update your email address here so you can receive your SIMS Parent activation email.

*Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact your school. Your activation email will expire after 90 days if it is not used, please contact your school if you require a replacement after this date.*

Yours sincerely,

Darren Foreman

Vice Principal

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